



REPUBLIC OF MAURITIUS

TREASURY

CIRCULAR NO. 06 OF 2025

Our Ref.: TREA/AR/2025

05 June 2025

From : Accountant-General

To : Supervising Officers-in-Charge of Ministries/ Departments

CLOSING OF FINANCIAL YEAR 2024 - 2025

The purpose of this Circular is to draw your attention on arrangements and procedures to be followed in respect of the Closing of the Financial Year (FY) 2024-2025.

2. In this respect, your full support and collaboration is being solicited to ensure that your Ministry/Department strictly:

- (i) complies with the dates set in Annex 1 to enable the smooth Closing of the FY 2024-2025; and
- (ii) submits all the Accounting Returns on time as per Annex 2, to enable the prompt preparation of the financial statements for the FY 2024-2025.


3. Your attention is hereby drawn that all Payment Vouchers (PVs) should reach the Treasury by **15:30 hrs on Friday 20 June 2025**. No PVs in respect of FY 2024-2025 will be accepted after **Friday 20 June 2025**.

4. Supervising Officers of Self-Accounting Ministries/Departments may issue, if applicable, additional guidelines to meet their specific requirements.

5. The following Officers may be contacted on ☎ 260-5000 for additional information/queries:

Ms. H. Gunesh/Mrs N. Jhurree on all Treasury Accounting System issues;
Ms. N. Dhunputh/Ms N. Reheem on all payment issues; and
Mrs. R. Gooljar/Mrs K. Boykunt on Accounting Returns.

6. It would be appreciated if the contents of this Circular could be brought to the attention of all Officers concerned.


S. Ramparsad
Accountant-General

Copy to: i) Secretary to Cabinet and Head of the Civil Service
ii) Ag. Financial Secretary
iii) Director of Audit
iv) Director, Financial Operations
v) Director, Procurement & Supply
vi) Director, Internal Control

Encl: Annex 1: Deadlines and Procedures to be followed for Closing of Financial Year 2024-2025
Annex 2: Submission of Accounting Returns by Ministries/ Departments